



**DIII VOLLEYBALL
CHAMPIONSHIP**

2010 DIVISION III WOMEN'S VOLLEYBALL CHAMPIONSHIP HANDBOOK

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Introduction

During the 2010-11 academic year, the Association will sponsor 88 national championships, of which 41 are for men, 44 are for women, and three are for both men and women. Among the men's championships, three are National Collegiate Championships, 13 are Division I championships, 12 are Division II championships and 13 are Division III championships. Among the women's championships, four are National Collegiate Championships, 13 are Division I championships, 13 are Division II championships and 14 are Division III championships. The combined men's and women's championships are National Collegiate Championships.

A championships handbook is produced for each NCAA championship and posted on the NCAA Online Web site (www.ncaa.org).

How to Use This Publication. The handbook is divided into four sections: (1) General Administration; (2) Determination of Competing Institutions; (3) Instructions to Participants; and (4) General Championship Information. The first three sections pertain only to the respective sport, while the fourth deals with NCAA policies applicable to all 88 championships. [Note: Some policies listed in the general section have been revised by individual sports committees. The revision(s) will appear in the sport-specific section of the handbook.]

Each topic included in the handbook is referenced to other applicable areas in the handbook or in the NCAA Manuals, where appropriate. For example, if you wish to know about regional advisory committees, the basic information for that particular sport would be included in the Appendix. However, as referenced under the heading "Regional Advisory Committees," more information concerning general NCAA policy governing regional advisory committees can be found later in the handbook and in the NCAA Manuals.



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Women's Volleyball Championship Information

Important Dates

Friday, September 10—Deadline for coaches to submit their complete schedules online.

Each Monday by 3 p.m. Eastern time, September 13-November 1—deadline to report weekly results in the online score-reporting system.

Tuesday, September 14—First weekly regional ranking call.

Wednesday, September 15—First weekly national ranking call.

Wednesdays, October 20 and 27 and November 3—Published rankings.

Friday, October 22 (5 p.m. Eastern time)—Deadline for submitting proposed budgets and bid materials to serve as a host institution for a 2010 regional championship.

Wednesday, October 27 (1 p.m. Eastern time)—Conference call with institutions that submitted bids to host regional championships.

Wednesday, November 3—Selection of regional sites.

Thursday, November 4 (2 p.m. Eastern time)—Conference call with selected regional hosts.

Sunday, November 7—Selection of teams.

Monday, November 8—Online selection show to announce teams selected for the championship.

Monday, November 8 (1 p.m. Eastern time)—Conference call with selected regional hosts.

Monday, November 8 (2 p.m. Eastern time)—Regional conference calls with assigned teams.

Friday-Sunday, November 12-14—Regionals.

Friday-Sunday, November 19-21—Eight-team finals at the Washington University Field House in St. Louis, Missouri, hosted by Washington University in St. Louis and the St. Louis Sports Commission.

Wednesday-Sunday, December 15-19—AVCA Convention (Kansas City, Missouri).

Thursday, January 27—Deadline to submit written proposals for the NCAA Division III Women's Volleyball Committee to review at their annual meeting.

Tuesday-Thursday, February 1-3—Women's volleyball committee annual meeting.

General Administration

Dates and Sites

[Reference: Bylaw 31.1.3 in the NCAA Division III Manual.]

2010 Regionals (eight sites)—Friday-Sunday, November 12-14, on the campuses of competing institutions.

2010 Finals—Friday-Sunday, November 19-21 at the Washington University Field House in St. Louis, Missouri, hosted by Washington University in St. Louis and the St. Louis Sports Commission.

2011 Regionals (eight sites)—Friday-Sunday, November 11-13, on the campuses of competing institutions.

2011 Finals—Friday-Sunday, November 18-20 at the Washington University Field House in St. Louis, Missouri, hosted by Washington University in St. Louis and the St. Louis Sports Commission.

Sports Committees

[Reference: Administration and Management in the Division III General Section and Bylaw 31.1.1 in the NCAA Division III Manual.]

The NCAA Division III Women's Volleyball Championship is under the control, direction and supervision of the NCAA Division III Women's Volleyball Committee. Current members of the committee are:

Karen Kunka, North Central College, chair
Tim Byram, Endicott College
Elise Cooper, Montclair State University
Sue DuMars, York College (Pennsylvania)
Mike Lester, St. Mary's University of Minnesota
Kristen Smith, Kalamazoo College
Kandis Schram, Maryville College (Tennessee)
Rick Swan, Colorado College

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[Reference: Regional Advisory Committees in the General Section and Bylaw 21.4.1.4 in the NCAA Division III manual.]

An advisory committee in each of the eight sport regions shall assist the Division III Women's Volleyball Committee in the evaluation of teams throughout the season. Conference commissioners shall appoint conference representatives on the regional advisory committees. Members of the 2010 regional advisory committees are:

Central

Mike Lester, St. Mary's University of Minnesota, chair
Tom Ackerman, Greenville College
Nicole Hess, College of St. Benedict
Jeff Meeker, Cornell College
Dana Moore, College of St. Scholastica

Great Lakes

Kristen Smith, Kalamazoo College, chair
Cynthia Holliday, Ohio Wesleyan University
Sue Hozak, Saint Vincent College
Tammy Miller, Anderson University (Indiana)
Amber Warners, Calvin College
Kate Witte, Ohio Northern University

Mid-Atlantic

Sue DuMars, York College (Pennsylvania), chair
Shelley Bauder, Moravian College
Mark Birtwistle, Eastern University
Harleigh Chwastyk, Swarthmore College
Peter Letourneau, Frostburg State University
Phil Pisano, Pennsylvania State Univ. Erie, the Behrend College
Chuck Sack, Neumann University
Judi Tobias, Messiah College

Midwest

Karen Kunka, North Central College, chair
Dawn Kelly, Beloit College
Christine Paciero, Dominican University (Illinois)
Deb Schulman, University of Wisconsin, Platteville
Leanne Ulmer, Carthage College

New England

Tim Byram, Endicott College, chair
Terry Condon, University of Massachusetts, Boston
Amanda Cuiffo, Norwich University
Katrina Dagan, Maine Maritime Academy
Sheila Gisbrecht, Elms College
Ben Read, Wheaton College
Jim Seavey, Massachusetts Maritime Academy
Bret Stothart, Roger Williams University
Cora Thompson, Tufts University

New York

Elise Cooper, Montclair State University, chair

Colleen Cashman, State University College at Oneonta
 Janet Donovan, Ithaca College
 Dani Drews, The Sage Colleges
 Rebecca Fletcher, State University of New York Institute of Technology at Utica/Rome
 Jonathan Penn, Vassar College
 Elizabeth Ranero, Rowan University

South

Kandis Schram, Maryville College (Tennessee), chair
 Megan Aiello, Huntingdon College
 Lindsay Birch, Christopher Newport University
 April Birdsong, Concordia University Texas
 Samantha Lambert, Rhodes College
 Greg Spector, Bridgewater College (Virginia)

West

Rick Swan, Colorado College, chair
 Shane Kimaru, Linfield College
 Mary Cahill, Chapman University
 Dianna Turner-Graves, Claremont McKenna-Harvey Mudd-Scripps Colleges

Annual Forms

Expense Reimbursement. Championship travel reimbursement forms and travel policies are available on the NCAA Web site on the women's volleyball administration page at <http://www.ncaa.org/wps/ncaa?ContentID=41>. All transportation to be paid or reimbursed by the Association must be arranged in accordance with the procedures outlined in these documents. Institutions must submit travel reimbursement requests within 45 days of the conclusion of the championship. Teams and/or individuals should bring sufficient money to cover all expenses throughout the tournament, including ground transportation, lodging, meal expenses and other miscellaneous expenses.

[Reference: *Per Diem and Transportation in the Division III General Section and Bylaw 31.4.6 in the NCAA Division III Manual.*]

Proposed Budget Form. The NCAA has implemented an online proposed budget and financial report process. Division III institutions that want to be considered for regional site selection for the volleyball championship should complete the proposed budget form online by 5 p.m. Eastern time Friday, October 22. The form is available on the NCAA Web site at http://web1.ncaa.org/champs_bid/. Please note that the online form is password protected. Your institution's athletics director should have the necessary membership database username and password on file. Written instructions on how to complete the automated forms are available on the women's volleyball administration Web page. If you have any questions regarding the bid process, please contact the NCAA championship manager.

[Reference: *Budgets in the Division III General Section.*]

Financial Report Form. A financial report, which is now part of the proposed budget form, from each championship site must be submitted online to the NCAA national office not later than 60 days after the conclusion of the competition.

[Reference: *Bylaw 31.4.1.1 in the NCAA Division III Manual.*]

Determination of Participants

Championship Structure

The 2010 championship provides for a field of 63 teams. Eight sites will be selected to host regional tournaments November 12-14. The winners of each regional tournament will advance to the championship site and compete in a single-elimination format according to the 2010 NCAA Women's Volleyball Rules. The finals will be held Friday-Sunday, November 19-21 in St. Louis, Missouri; hosted by Washington University in St. Louis and the St. Louis Sports Commission.

(See Appendix B for the championship bracket.)

Championship Selection

[Reference: *Selection of Participants in the Division III General Section and Bylaws 31.01.2, 31.01.3 and 31.3 in the NCAA Division III Manual.*]

Selection Principles. The Division III Women's Volleyball committee will select teams to the championship based on the Division III selection principles listed below.

- The berths for the 2010 championship will be as follows: Pool A—42; Pool B—2; Pool C—19.
- After the determination of the automatic (Pool A) berths, the committee will determine the Pool B selections followed by the Pool C selections.
- Pool B will consist of independent institutions and institutions that are members of conferences that do not meet the requirements for automatic qualification. Pool C will be reserved for institutions from automatic-qualifier conferences that are not their conference's automatic qualifier and the remaining teams in Pool B.
- Berths from Pools B and C will be selected on a national basis using regional selection criteria. There will be no predetermined regional allocations for Pool B or Pool C.
- There will be no maximum or minimum number of berths from one region.
- For the 2010-11 championships, no conference will receive more than one automatic berth.

Selection Requirements

To be considered during the at-large selection process (Pool B or Pool C), an institution must play at least 50 percent of its competition against Division III in-region opponents, unless a waiver has been approved by the Division III Championships Committee.

Bylaw 31.3.3.1 -- Countable Competition.

For NCAA team-championship selection purposes, competition is countable only when the teams played are varsity intercollegiate teams of four-year, degree-granting institutions that conduct a majority of their competition in that team sport against varsity intercollegiate teams (see Constitution 3.2.4.4) of United States four-year, degree-granting institutions. Competition against service teams, professional teams,

semiprofessional teams, amateur teams, two-year colleges and club teams shall be excluded.

Selection Criteria

Primary Criteria

The primary criteria emphasize regional competition (all contests leading up to NCAA championships); all criteria listed will be evaluated (not listed in priority order).

- Win-loss percentage against regional opponents.
- Strength-of-schedule (only contests versus regional competition).
 - Opponents' Average Winning Percentage (OWP).
 - Opponents' Opponents' Average Winning Percentage (OOWP).
 - See Appendix G for explanation of OWP and OOWP calculations. Strength of schedule will be weighted 2/3 OWP and 1/3 OOWP.
- In-region head-to-head competition.
- In-region results versus common regional opponents.
- In-region results versus regionally ranked teams.

- Ranked opponents are considered ranked once they appear one time in the sport's official rankings.
- Conference postseason contests are included.
- Contests versus provisional and reclassifying members in their third and fourth years shall count in the primary criteria. Provisional and reclassifying members shall remain ineligible for rankings and selections.

Secondary Criteria

If the evaluation of the primary criteria does not result in a decision, the secondary criteria will be reviewed. All the criteria listed will be evaluated (not listed in priority order). The secondary criteria introduce results against out-of-region Division III and all other opponents including those contests versus opponents from other classifications (i.e., provisionals, NAIA, NCAA Divisions I and II).

- Out-of-region head-to-head competition.
- Overall Division III win-loss percentage.
- Results versus common non Division III opponents.
- Results versus all Division III ranked teams.
- Overall win-loss percentage.
- Results versus all common opponents.
- Overall Division III strength of schedule.
- Win-loss percentage during the last 25 percent of the season.

Additionally, input is provided by regional advisory committees for consideration by the NCAA Division III Women's Volleyball Committee. **Coaches' polls and/or any other outside polls or rankings are not used as a selection criterion by the women's volleyball committee for selection purposes.**

Regional Alignments

All members of a conference will be placed in the same region for evaluation purposes, unless the championships committee has granted an exception. The Allegheny

Mountain Collegiate Conference, American Southwest Conference, North Eastern Athletic Conference, Southern Collegiate Athletic Conference and the University Athletic Association have been granted exceptions. Members of these conferences shall be placed in their natural geographic regions for evaluation purposes.

Pairings and Site Selection

- Once selected, teams will be grouped in clusters according to natural geographic proximity. Teams will then be paired according to geographic proximity. A team may be moved to numerically balance the bracket if geographic proximity is maintained. Teams should be paired and eligible sites should be selected according to geographic proximity (within 500 miles).
- Teams may be seeded on a regional basis using the regional selection criteria. However, geographic proximity takes precedence over seeding.
- Teams from the same conference do not have to play one another in the first contest of the regional tournament as long as geographic proximity is maintained.
- The highest seeded team that meets all selection criteria will be selected as the host institution, provided geographic proximity is maintained.

Conference Membership Deadline

To receive automatic qualification for the 2010-11 championships, conferences must have their membership established and defined by April 1, 2009.

Required Rankings

- The last three weeks of the regular season.

In-Region Competition

- All competition within an institution's defined sport region.
- All competition within an institution's membership geographical region (Constitution 4.13.1.1). (See Appendix G)
- All competition within a 200-mile radius from one institution to another. Distances between campuses will be determined using a mileage calculator. Distances can be confirmed by clicking on the "Mileage Calculator" link at the following Web site: <https://web1.ncaa.org/TES/exec/login>.
- All competition between members of the same conference.

Automatic-Qualifying Conferences

[Reference: Bylaws 31.3.4 and 31.3.5 in the NCAA Division III Manual.]

The forty-two conferences that have been granted automatic-qualification privileges for the 2010 championship are:

Allegheny Mountain Collegiate Conference
 American Southwest Conference
 Capital Athletic Conference
 Centennial Conference
 City University of New York Athletic Conference
 College Conference of Illinois and Wisconsin
 Colonial States Athletic Conference
 Commonwealth Coast Conference
 Commonwealth Conference

Empire 8
 Freedom Conference
 Great Northeast Athletic Conference
 Great South Athletic Conference
 Heartland Collegiate Athletic Conference
 Iowa Intercollegiate Athletic Conference
 Landmark Conference
 Little East Conference
 Massachusetts State College Athletic Conference
 Michigan Intercollegiate Athletic Association
 Midwest Conference
 Minnesota Intercollegiate Athletic Conference
 New England Collegiate Conference
 New England Small College Athletic Conference
 New England Women's and Men's Athletics Conference
 New Jersey Athletic Conference
 North Atlantic Conference
 North Coast Athletic Conference
 North Eastern Athletic Conference
 Northern Athletics Conference
 Northwest Conference
 Ohio Athletic Conference
 Old Dominion Athletic Conference
 Presidents' Athletic Conference
 Skyline Conference
 Southern California Intercollegiate Athletic Conference
 Southern Collegiate Athletic Conference
 St. Louis Intercollegiate Athletic Conference
 State University of New York Athletic Conference
 University Athletic Association
 Upper Midwest Athletic Conference
 USA South Athletic Conference
 Wisconsin Intercollegiate Athletic Conference

Certification of Eligibility/Availability

[Reference: Certification of Eligibility/Availability in the Division III General Section, Constitution 3.2.4 and Bylaws 12, 13, 14, 15 and 16 in the NCAA Division III Manual.]

Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. In accordance with Constitution 3.2.4, member institutions are required to certify the eligibility of their student-athletes before the beginning of each academic year and to withhold ineligible student-athletes from all intercollegiate competition. Member institutions are reminded to notify the NCAA national office before the selection date for each championship of any student-athlete who may

have participated in regular-season competition but subsequently is determined to be ineligible or unavailable for NCAA championships competition. For the volleyball championship, the championship manager must be notified by Friday, November 5, at 5 p.m. Eastern time.

Score Reporting

The Division III Championships Committee has determined that participation in the online score-reporting process is mandatory. All institutions sponsoring Division III women's volleyball are required to enter their team's schedule on their initial online score reporting form by September 10. It will be the institution's responsibility to enter all game results, starting with the first game. Updated score reporting forms with the latest results must be submitted online by 3 p.m. Eastern time each Monday beginning September 13.

Penalties for failing to report scores by the established deadlines are outlined below.

- a. Prior to the first score-reporting deadline (September 13), committee members will contact coaches on an informal basis regarding the failure to update schedules and/or scores.
- b. Beginning with the first score-reporting deadline, the NCAA staff will send a formal warning letter to the director of athletics (with a copy to the head coach and the sports information director) on the first occasion that an institution fails to report scores by the reporting deadline or fails to enter the institution's complete schedule.
- c. On each subsequent occasion that an institution fails to report scores by the reporting deadline, the NCAA staff will send a formal letter to the director of athletics (with a copy to the head coach and the sports information director) indicating that the institution has been assessed a fine of \$50.
- d. Following the season, the NCAA staff will send a letter to the director of athletics of each institution that has not submitted full payment for all fines assessed. If payment is not received by the designated deadline, the NCAA staff will send a letter to the institution's chief executive officer (CEO).

Criteria for Site Determination

No pre-determined or non-predetermined session of an NCAA championship may be conducted in a state with legal wagering that is based on single-game betting on the outcome of any event (i.e., high school, college or professional) in a sport in which the NCAA conducts a championship.

In addition, the following site-selection criteria for the NCAA Division III Women's Volleyball Championship have been approved:

Site Selection Criteria

- a. Full completion of the bid package in order to be considered for hosting. This includes answering all questions on the facility evaluation form and submitting key contact forms, a copy of the hotel contract(s) outlining the number of rooms reserved and the rate, a proposed budget, a facility diagram and an insurance certificate.
- b. Quality and availability of the facility and other necessary accommodations.

- c. Geographical locations (including such factors as rotation of sites, weather, accessibility and transportation costs).
- d. Seeding.
- e. Attendance history and revenue potential, which shall be considered necessary to assure fiscal responsibility.
- f. The host institution is required to secure housing for each of the participating teams and NCAA representatives within 30 miles of the competition site unless approved by the Division III Women's Volleyball Committee.
- g. A minimum of 12/maximum of 15 nonsmoking double rooms must be reserved for each of the participating teams (84-105 total for an eight-team regional), and the housing may be in the same property or separate properties.
- h. It is recommended that the host institution negotiate favorable room rates at each of these properties, with no more than a \$20 difference in rates.
- i. The host institutions must reserve three or four rooms for the game officials (depending on the location of the alternate official's home) and one room for the NCAA representative at a property separate from the team properties.
- j. If hosting the event on campus, all practices must be on the competition floor. If hosting the competition off campus, the host institution must make available at least one practice session on the competition floor at some time before each team's first match.
- k. A minimum of 100 tickets must be guaranteed for each participating team.
- l. A working-media area must be provided.
- m. A separate postgame interview area must be provided at the competition site.
- n. Four separate locker room areas (with restrooms within the locker rooms) should be provided for the participating teams within the facility.
- o. A locker room separate from the team locker rooms must be provided for officials. This locker room should also include showers and restrooms.
- p. Separate hospitality areas should be provided for participants and officials at the competition site.
- q. All team practice sessions on Thursday, Friday and Saturday must be closed practices.
- r. An institution must have a facility that can seat a minimum of 1,000 spectators.
- s. Priority will be given to sites with the ability to provide updated stats after each set and Webcasting.

Ethical Behavior By Coaches

Members of the coaching profession have certain inherent obligations and responsibilities to the profession, to the student-athletes and to all those with whom they come into contact in the field. Coaches are expected to be role models who conduct themselves with integrity and high ethical standards at all times.

The words and actions of a coach carry tremendous influence, particularly on the young people under his or her direction. It is thus imperative that he or she demonstrate and demand high principles of sportsmanship and ethical behavior.

Therefore, coaches must:

1. Always place the safety and welfare of student-athletes above the value of a win and above any personal prestige or glory.

2. Ensure that the coaching staff and all others associated with the program treat the student-athletes under their control with fairness and respect.
3. Remember that they are on public display and that their conduct reflects upon the image of their respective institutions.
4. Teach their student-athletes strict adherence to the rules and regulations of the sport, the institution and other governing bodies to which they are responsible.
5. Firmly establish with their student-athletes the standards of acceptable conduct.
6. Treat opponents and assigned officials with respect and demand that student-athletes do the same, instilling in their student-athletes the importance of respect and sportsmanship over winning.
7. Ensure that student-athletes understand that taunting, intimidating and baiting opponents is unacceptable behavior and will not be tolerated.
8. Monitor their coaching staff and student-athletes to ensure that they do not use profane and vulgar language while representing the institution.
9. Ensure, along with institutional administration, that fans are reminded of the expectations of sportsmanship and respect for officials and opponents and their supporters.

Instructions to Participants

All-Tournament Team

At the regional championship and championship finals, an all-tournament team consisting of seven players including a Most Outstanding Player will be selected. The NCAA national office will provide all-tournament certificates for the finals. Regional hosts should provide all-tournament certificates for regional championships.

Selection Panel. At the finals, the NCAA Division III Women's Volleyball Committee will select the all-tournament team. At regional championships, the selection panel should consist of the site representative, the assistant site representative, the host sports information director and a representative of the media covering the tournament.

Audio Coverage (Radio and Internet)

Please refer to the NCAA Broadcast Manual policies and guidelines that are available online at www.ncaasports.com/broadcast.

Awards

[Reference: Awards in the Division III General Section and Bylaw 31.1.10 in the NCAA Division III Manual.]

At the finals site, the championship team shall receive a national champion team trophy and 22 watches. The second-place team will receive 22 second-place team mini-trophies. Each of the remaining six teams will receive 22 regional champion team mini-trophies.

At the regional sites, each regional champion will receive a regional champion team trophy. Each non-advancing team will receive 17 participant medallions (squad size).

Following the championship, institutions may order additional awards based on the level to which the team advanced (i.e., the national champion may order additional watches; teams participating at the finals site may order additional mini-trophies; and teams not advancing from regionals may order additional participant medallions). The Web site to order additional awards is <http://www.mtmrecognition.com/ncaa/>.

Balls

The Molten Super Touch IV58L-N is the official volleyball for the 2010 NCAA Division III Women's Volleyball Championship. Each team participating in the regional championship and at the championship finals will receive two volleyballs following their final game.

Courtesy Vehicles

Officials and NCAA Representatives. At the championship finals, the NCAA will pay for the rental of cars for a predetermined number of game officials and NCAA committee members/representatives. The championship staff will make all arrangements directly through Short's Travel Management and communicate arrangements to the individuals

who have been approved to rent cars. Officials and NCAA representatives should confirm with Short's Travel whether to accept or decline insurance coverage prior to signing the rental contract.

When possible, rental charges will be direct billed to the NCAA national office. If direct billing is not possible, the officials and NCAA representatives should pay for the rental car and fuel and submit the receipts to the host institution for reimbursement.

Championship Participants. The host institution for the championship finals may attempt to make arrangements for courtesy cars. These vehicles would be allocated to the directors of athletics/head coaches of the participating teams. The host institution should contact the NCAA travel staff at the national office for information regarding liability insurance for courtesy cars.

Drug Testing

[Reference: Drug Testing in the Division III General Section and Bylaws 18.4.1.5 and 31.2.3 in the NCAA Division III Manual.]

Student-athletes who compete in this championship may be subjected to drug testing in accordance with Bylaws 18.4.1.5 and 31.2.3, and may be determined to be ineligible as a result thereof. Only student-athletes who have consented in writing to such testing are initially eligible for this championship; and thereafter, student-athletes who are tested shall remain eligible only if they test negative.

The 2010-11 drug testing site coordinator manual is available online at <http://www.ncaa.org/wps/ncaa?ContentID=282>.

Lodging

For regionals, the host institution is responsible for reserving a minimum of 12/maximum of 15 non-smoking rooms for the official traveling party of each of the competing teams other than the host team, one non-smoking room for the NCAA game representative and four non-smoking rooms for the officials. Once the teams have been selected and assigned to regional sites, the regional host institution should assign the teams to the designated team hotel(s). The reservations should then be reconfirmed in the names of the institutions and the institutions shall be responsible for the reservation. Team hotels should be of comparable quality, rates and proximity to the competition site.

For the finals, the host institution will reserve a minimum of 12/maximum of 15 non-smoking rooms for the official traveling party of each of the competing teams. The host institution will also reserve non-smoking rooms for the four game officials, the Division III Women's Volleyball Committee members/representatives and the NCAA championship manager. Once the advancing teams have been confirmed, the host institution should assign the teams to the designated team hotel(s). The reservations should then be reconfirmed in the names of the institutions and the institutions shall be responsible for the reservation. Team hotels should be of comparable quality, rates and proximity to the competition site.

If an institution prefers to stay in a hotel other than the assigned team hotel, an institutional representative must (1) obtain a written release of the rooms from the

hotel's general manager or (2) use the rooms for persons accompanying the official traveling party. In either case, the institution is responsible for securing arrangements at another property. If an institution fails to make satisfactory arrangements for the use of the rooms at the assigned hotel, the institution will be financially responsible for those room charges.

For the regionals and the finals, it is strongly recommended that lodging for the officials be at a hotel separate from the hotel(s) of the participating institutions.

Media Credentials

Requests for working media credentials at all rounds of the championship should be directed to the host media coordinator.

Working credentials shall not be mailed. The host shall issue credentials individually at the competition site.

The issuance of media credentials to representatives of any organization that regularly publishes or otherwise promotes the advertising of "tout sheets," "tip sheets" or other advertising designed to encourage gambling on collegiate sports events is prohibited.

Media Criteria. A media agency for purposes of these media criteria shall mean an authorized representative of a single daily, weekly or monthly publication, cable system, radio station/network or television station/network. The media coordinator may authorize more than one representative per publication. Subject to limitations of space, credentials shall be assigned to the working press in accordance with the following priorities:

1. Two individuals, certified by the director of athletics and/or the sports information director of each participating institution, who will represent all campus-related publications and departments.
2. A media agency at the site of the competition that has staffed the matches of the host institution on a regular basis throughout the season.
3. A media agency in the geographical area and/or locale of a participating institution that has staffed its matches on a regular basis throughout the season and each of its matches in the championship.
4. The designated representative of a national television, cable system, radio network or a radio station that originates a daily "sports talk" program, and daily circulation newspapers that do not otherwise meet the aforementioned criteria.
5. Representatives of other weekly or college newspapers, telephone reporting services, professional sports organizations and personnel, and public television stations will not be issued media credentials.

Photo Credentials. Subject to limitations of space, photography credentials shall be assigned in accordance with the following priorities:

1. One photographer, certified by the director of athletics and/or the sports information director of each participating and host institution, who will represent all campus-related publications and departments.
2. A media agency or a television station at the site of the championship.
3. A daily media agency or television station from the locale of a participating institution that has staffed its matches on a regular basis throughout the season and tournament.
4. Other media agencies or an individual or crew designated by a national television network or cable system.

Sports editors or directors shall request all photography credentials.

Photo Areas. Photographers may shoot from the ends of the court in the marked photo areas (see Appendix F). It is suggested that the host institution tape the location of the photographers' boxes on the court. Photographers are not permitted in front of the official table or the players' benches any time after the competition begins, including timeouts. Photographers may work unrestricted on the playing court and in the bench area after a match. Photographers quickly must clear the playing court to permit the next teams to begin warm-up preparations (see Appendix A).

Meetings

[Reference: Misconduct in the Division III General Section and Bylaws 31.02.3 and 31.1.8 in the NCAA Division III Manual.]

At the regionals and the finals, a mandatory administrative meeting will be conducted prior to the start of competition. Championship operations, information regarding the provisions of Bylaw 31.1.8, which prescribes conditions under which a student-athlete or representative of an institution may be disqualified from further participation in the championship for reasons of misconduct, and other pertinent matters will be reviewed. It is mandatory that each institution's athletics director or senior woman administrator (or a designated administrator other than a member of the volleyball coaching staff or the sports information director) and the head coach attend the meeting. Per the Division III Championships Committee, institutions that do not adhere to the team administrator policy shall be fined \$300 in a letter addressed to the institution's director of athletics with a copy to the institution's president. Each administrator shall submit an official traveling party form at the meeting. A separate meeting of officials will be conducted.

Merchandise

Teams selected to participate in NCAA championships will be provided the opportunity to preorder event merchandise online through the official NCAA souvenir merchandiser, Event 1, Inc. Teams will be provided the information to place orders for regional merchandise. Teams that advance to the finals will have an additional opportunity to preorder merchandise for the finals. These team orders will be shipped directly to the institution the week after the respective competition. Questions regarding the online team ordering process should be directed to Gina Taylor at Event 1 at 888/745-3058.

National Anthem

The national anthem will be played before the first match of each session of competition. (See Appendix C for the opening ceremony format.)

News, Media, Press Conferences and Satellite Feeds

Please refer to the NCAA Broadcast Manual policies and guidelines that are available online at www.ncaasports.com/broadcast.

Official Traveling Party

[Reference: Per Diem and Transportation in the Division III General Section.]

Transportation expenses and per diem will be provided for the official traveling party of 22. Please refer to the NCAA travel policies that are available online on the women's volleyball administration page on www.ncaa.org for all information regarding transportation and per diem expenses.

Officials

The Division III Women's Volleyball Committee will select the referees and approve all other officials for the championships. All officials must be certified by a nationally recognized officials' organization.

A sports committee or games committee may not require membership in any specific officials' organization as a prerequisite for selection to officiate in an NCAA meet or tournament. Officials shall be selected and assigned by the sports committee or games committee, which shall ensure that officials adhere to the Association's policies relating to gambling activities and drug and alcohol use. Furthermore, officials must conduct themselves in a manner befitting intercollegiate athletics. Failure to do so may result in termination of the officiating assignment.

The required officials for regional competition are four referees, two line judges per match (the committee recommends that four different individuals be hired), a scorekeeper and an assistant scorekeeper (libero tracker). For the regionals, the host is responsible for recommending line judges, scorekeepers and referees to the committee and this list should be included in the bid materials. The committee will select the referees. The host institution is responsible for paying the referees, line judges, scorekeeper and an assistant scorekeeper. Students (undergraduate or graduate) may not serve as line judges during any round of the championship.

Officials are expected to be neat in appearance and appropriately dressed. Referees will wear a white polo-type uniform shirt with the volleyball certified official logo on the sleeve, navy pants and white shoes and socks. Line judges and scorekeepers will wear white polo-style shirts, navy pants and white shoes and socks. If referees wear sweaters, they must be solid white, long sleeve and a v-neck.

All officials must be on the floor 60 minutes before the starting time of the first match. The referees and line judges must attend a meeting with the committee members and host institution representative before the competition.

The required officials for competition are two referees, an alternate referee, two line judges, a scorekeeper and an assistant scorekeeper. All of these officials will work each match. The officials will be assigned match-by-match by the NCAA representative(s) at each regional site and by the women's volleyball committee at the finals.

At the regionals, the fees per match will be as follows: the first and second referees - \$110; the alternate referee - \$50; line judges (two per match) - \$50; the scorekeeper - \$65; and the libero tracker - \$50. First and second referees and the line judges will be reimbursed for per diem (\$45) and ground transportation expenses (50 cents per mile for a maximum of 1,000 miles roundtrip). All mileage will be calculated using the NCAA travel expense system. Only first and second referees will be reimbursed

for lodging. The alternate referee will be reimbursed for per diem (\$45) and fees. The scorekeeper and libero tracker will receive fees only.

At the championship finals, referees (maximum of four) will receive a flat fee of \$500, regardless of the number of matches worked. Other fees per match will be as follows: line judges (two per match) - \$50; scorekeeper - \$65; libero tracker - \$50. Referees will be reimbursed for per diem (\$45), lodging and transportation expenses according to the actual mode of transportation, not to exceed the lesser amount of jet coach airfare or 50 cents per mile up to a maximum of 1,000 miles roundtrip. Line judges will be reimbursed for per diem (\$45) and ground transportation expenses (50 cents per mile up to maximum of 1,000 miles roundtrip). All mileage must be calculated using the NCAA travel expense system. Local transportation and transportation to or from the airport will not be reimbursed. The scorekeeper and libero tracker will receive fees only.

The host institution must pay all officials on site or within 10 days of the championship round they worked. Failure to do so may adversely affect the institution's future hosting opportunities.

Polls/Rankings

Regional rankings will be published October 20, October 27 and November 3.

Postmatch Interviews

In accordance with NCAA regulations, each team will be allowed a 10-minute "cooling-off" period. The head coach of the winning team, with requested student-athletes (minimum of two), will be interviewed first. The losing coach and student-athletes will follow the winning coach. This procedure will be followed until the championship match, after which the losing coach and requested student-athletes will be interviewed first, followed by the winning coach and student-athletes.

All coaches and student-athletes must be made available for postmatch interviews after the "cooling-off" period. This not only applies to formal press conferences, but also to any interview requests made to coaches and/or student-athletes not involved in the press conference. Failure to do so may result in possible misconduct, as determined by the NCAA Division III Women's Volleyball Committee.

All coaches and student-athletes must vacate the court as soon as possible after competition. Parents, fans, and spectators are NOT allowed on the court at any time.

Practice

Hosts must provide each team the following minimum practice opportunities on the competition court:

Regionals	Thursday, Saturday and Sunday	55 minutes
	Friday	25 minutes
Finals	Thursday, Saturday and Sunday	55 minutes
	Friday	25 minutes

Host teams are subject to the same practice time limitations as visiting teams.

See Appendix D for a schedule of events.

Transition time between practices shall be a minimum of five minutes.

For practice time assignments, priority will be based on travel schedules and match schedules. After competition begins, priority of practice schedules will be based on the teams competing in the championship match.

Practices on Thursday, Friday and Saturday shall be closed (i.e., only members of the institution's official traveling party may attend; media and the public shall not be admitted). Parents may attend practices with the permission of the head coach. Practices on Sunday will be open. Videotaping is not permitted during open practices. If a regional host conducts a youth volleyball activity (e.g., clinic), the NCAA representative may determine that team practices will be open that day. At the finals, if the host conducts a youth volleyball activity, the committee may determine that team practices will be open that day.

Molten will provide volleyballs for each regional site and the finals site. All volleyballs should be used during practice in order to break them in.

If requested, practice time Wednesday at regionals and the finals is limited to 90 minutes.

Programs

[Reference: Advertising in the Division III General Section and Bylaw 31.1.12.1 in the NCAA Division III Manual.]

IMG College will be responsible for all program production including layout and design, advertising, printing, vending and distribution to the championship sites. No competing publications, whether sold or free of charge, are permitted at NCAA events without prior permission of the NCAA and IMG. The championship host should not include expenses or revenues for programs in the championship budget and/or financial report. All program contents are subject to NCAA approval.

Advertising

Each program will include NCAA corporate champion and partner advertising. Additionally, programs may include non-competing national ads as well as local ads. All ads must follow NCAA advertising guidelines and are subject to NCAA approval. If your school would like to sell advertising into the official program or you know of an

individual who would like to serve as a local advertising representative, please contact Doug Iler (502/459-4346; doug.iler@imgworld.com) for information regarding rates, availability and deadlines.

Editorial

If you are interested in the specific content of the program you will receive, please contact Chad Laytham (859/226-4511; chad.laytham@imgworld.com).

Generally, programs include the following:

1. Participant information - IMG will request information, including rosters, schedule/results, photos, school quick facts and logos. If your team is eligible for postseason selection, please send all materials that are requested by the date requested. Programs print on the day selections for the championship are announced. If materials are not on file, your school's information will not be included. IMG will attempt to provide proofs for SID approval when time permits. If you are not sure what/when materials are needed, please contact Mr. Laytham at IMG.
2. Programs for predetermined sites will include information on the host institution, host city and/or host facility. In addition, some programs provide complimentary advertising space. IMG will contact via e-mail the tournament manager and sports information contacts, as listed on the key contact sheets submitted to the NCAA, with the specifics of what items are needed and when those items are due. Host institution pages are subject to NCAA approval.
3. Event-specific historical information, including past champions, records, all-tournament teams and/or the previous year's recap.
4. Information on the NCAA, including the sport committee.
5. Feature stories - Not all programs include event/sport-specific features. However, if you have an idea for a feature story, please submit it to Mr. Laytham at IMG.

Program Supplements and Update Sheets

Host institutions for single-day/session championship rounds may choose to supplement the program with additional information (e.g., updated statistics or updated game notes) pertaining to the event at its site that day. The cost of producing these supplements will be covered by the host institution and will not be expensed to the NCAA or IMG, the content must be approved by IMG prior to the event and the supplements must be distributed inside and as a part of the program. The cost of the program cannot be raised as a result of the supplement. Once all programs have been sold, these supplements may be given away or sold at the discretion of the host institution, with all potential revenue for such remaining with the host institution. No advertising of any kind may be sold or placed on the supplements. If supplements are distributed, following the conclusion of the championship event please mail two samples of each supplement to Mr. Laytham (IMG, 904 North Broadway, Lexington, KY 40505, ATTN: Chad Laytham).

For championships that have multiple sessions, matches, events or days, host institutions may choose or be required by the NCAA to produce update sheets (e.g., heat sheets, lane assignments, pairings). IMG will contact hosts of those championships in advance of their events to discuss projected quantities and the paper on which update sheets should be printed. The cost of producing the update sheets will be covered by the host institution and not be expensed to the NCAA or IMG. The first update sheet of the event should be distributed inside and as a part of the program. Subsequent

update sheets complement the program and are to be redeemed only with a coupon from the program. The cost of the program cannot be raised as a result of the update sheet. Once all programs have been sold, update sheets may be given away or sold at the discretion of the host institution, with all potential revenue for such remaining with the host institution. No advertising of any kind may be sold or placed on the update sheets. If update sheets are distributed, following the conclusion of the championship event please mail two samples of each update sheet to Mr. Laytham (IMG, 904 North Broadway, Lexington, KY 40505, ATTN: Chad Laytham).

If a host institution would like to supplement the program with additional information, or has a question about the update sheets, please contact Matt Briggs at IMG (859/226-4556; matthew.briggs@imgworld.com).

Program Sales

1. Predetermined sites: Will be contacted at least two weeks prior to the event. If you have not been contacted within two weeks of your championship, please contact Matt Briggs (859/226-4556; matthew.briggs@imgworld.com). You will receive your vending agreement (contract) and settlement statement prior to the championship.
2. Non-predetermined sites: Once sites are announced, IMG determines how many programs will be sent to each site and will contact the site. Your vending agreement (contract) and settlement statement will be e-mailed within one day of your site being selected.
3. Distribution of programs: Programs will be shipped to the host institution at least one day prior to the event when possible. If your shipping information is different than that on the contract please contact Mr. Briggs at IMG immediately.
4. Display of programs: Any posters/banners included with the programs should be hung in a visible location to promote awareness for the programs without obstructing other championship signage.
5. Collections
 - a. Contracts
 - i. Upon site selections, all contracts are e-mailed to each site representative.
 - ii. A dedicated fax number will be assigned for receiving all signed contracts back to IMG (859/226-4575).
 - iii. An IMG representative will track the return of all signed vending contracts to IMG.
 - b. Settlement Report
 - i. Three days after the conclusion of the event, all settlement reports must be faxed to IMG (859/226-4575).
 - ii. The vendor will have two weeks to submit payment to IMG.
 - iii. An IMG representative will be assigned to track the receipt of all vending settlement reports and payments.
 - iv. If payment and/or settlement have not been received within the two-week period, IMG will include the site/championship on its "No Pay" list sent to the NCAA.
 - v. Do not combine settlement statements for separate rounds/events or combine program settlements with Event 1 merchandise.
 - vi. Please include the event number on the check that is sent.

Please contact Matt Briggs (859/226-4556; matthew.briggs@imgworld.com) at IMG

with any vending-related questions.

Radio

Please refer to the NCAA Broadcast Manual policies and guidelines that are available online at www.ncaasports.com/broadcast.

Rules

[Reference: Bylaws 17.30, 18.6 and 31.1.6 in the NCAA Division III Manual.]

Per Bylaw 17.30, member institutions shall conduct all of their intercollegiate competition in accordance with the playing rules of the Association in all sports in which the NCAA develops playing rules. The governing sports committee will not consider any results for rankings and selections that are not conducted in accordance with the 2010 and 2011 NCAA Women's Volleyball Rules and Interpretations. Contests against NAIA institutions using NAIA rules (e.g., unlimited substitutions) do not count toward selections or statistics but do count as dates of competition.

The 2010 NCAA Division III Women's Volleyball Championship will be conducted according to the 2010 and 2011 NCAA Women's Volleyball Rules and Interpretations. Questions regarding the interpretation of NCAA women's volleyball rules should be directed to NCAA secretary-rules editor Marcia Alterman (phone: 316/721-2866; e-mail: mavbref@sbcglobal.net).

Sponsoring Institutions

A listing of institutions that sponsor Division III women's volleyball may be found at www.ncaa.org under Sports, Women's Volleyball and Sponsoring Institutions.

Squad Size and Team Benches

[Reference: Bylaw 31.1.5 in the NCAA Division III Manual.]

The squad size for championship competition is 17. No more than 17 student-athletes may be in uniform on the bench.

Team lineups must be declared a minimum of 3 minutes before the starting time of any match; after the match starts, no replacements will be permitted for any reason. An institution that is advised it is in violation of this regulation and does not promptly conform to it automatically shall forfeit the competition. There shall be no inordinate delay of the competition to allow the institution to conform to the rule.

The team bench is limited to the official traveling party of 22 plus up to three individuals (including up to two medical staff). The official traveling party form must be faxed to the NCAA before a team's departure for the competition site. Also, a hard copy of the form must be brought to the championship site. The tournament director may provide additional chairs for the tournament physician and a security representative. Credentials will be provided for a maximum of 22 persons per institution and bench passes will be provided to up to three additional individuals (including up to two medical staff). Bench passes provide access to the competition venue. All individuals not included in the official traveling party or receiving a bench pass must purchase a ticket for access to the competition venue. [Note: The sports information director of

each participating or host institution will be provided a media credential, which will not count in the 22 credentials provided to each institution.]

Starting Times

Starting times will be determined by the volleyball committee. The second match will start no earlier than 45 minutes after the conclusion of the first match.

The volleyball committee also will determine the order of matches.

During regional and finals competition, the home team, if competing, must play in the final match on the first night. Any exceptions must be approved by the volleyball committee.

Statistics

Copies of set statistics should be delivered immediately after the conclusion of each set to the team coaches, designated individuals seated at the scorekeeper's table and the media.

Strobe Lights

No strobe lights shall be installed in an arena without the expressed consent of the host institution. Requests for installation of strobe lights must be approved by the committee, the event's media coordinator and the NCAA championship manager.

A maximum of three sets of strobe lights may be installed at an arena, upon approval of the volleyball committee representatives, for media agencies requiring immediate news coverage under the following priorities:

1. The Associated Press, Reuters and the NCAA. If all agencies request strobe lighting, they shall pool one set.
2. Sports Illustrated.
3. A single pool unit for all other media agencies, installed and administered by USA Today. If USA Today does not use a strobe, the media coordinator shall coordinate the activity.
4. Should Sports Illustrated, the Associated Press, Reuters or USA Today not install strobes, the strobes shall be administered and pooled at the discretion of the media coordinator.

No single agency may install more than one set of strobes at a site, regardless of the number of units that will be used.

The pool strobe unit is not available to photographers who have been assigned feature profiles for current or future publications (e.g., a photograph of a player, coach or fan; any book on the sport, the championship or a player, coach or fan; or a magazine desiring photographs for the next season's preview).

Any installed strobe unit may not exceed four clusters of strobe lights producing a maximum of 3,200 watt-seconds at any championship site. All strobes must flash at a duration of less than 1/2,000th of a second.

All hanging or installed strobes must be placed as close to the playing surface as possible, depending upon the physical structure of the arena, near the corners of the playing surface. All strobes must be installed and tested, if necessary, at the site 24

hours before the start of the event during which the strobes will be used. The committee representative(s) will grant final approval relative to the installation of strobes.

If the physical structure of an arena prevents a media agency from meeting these specifications, the agency may petition the committee for an exception. This written request and explanation shall be submitted to the committee at least two weeks before the event.

No other strobes, including hand-carried units, are permitted in the arena, and no strobe or any other photography equipment may be placed on, or be attached to, the net, pole or referee's stand.

Television

Please refer to the NCAA Broadcast Manual policies and guidelines that are available online at www.ncaasports.com/broadcast.

Tickets

[Reference: Tickets in the Division III General Section and Bylaw 31.1.11 in the NCAA Division III Manual.]

Minimum single-session ticket prices are \$6 for adults, \$4 for students with identification and \$3 for children under 12. Minimum all-session ticket prices are \$12 for adults, \$10 for students with identification and \$7 for children under 12. Children under two are admitted free.

Transportation

[Reference: Official Traveling Party in this handbook, Transportation in the Division III General Section, and Bylaw 31.4.6 in the NCAA Division III Manual.]

Please refer to the NCAA travel policies for all information regarding transportation and per diem expenses. The travel policies can be found online at www.ncaa.org.

Uniforms

[Reference: Bylaw 12.5.3 in the NCAA Division III Manual.]

Playing uniforms must be of the same style for each member of a team. Participants in the championship shall wear exclusively the official uniform of their institution in competition and during related ceremonies. This applies to warm-up shirts and uniforms as well as to competitive uniforms.

It is suggested that institutions bring an extra uniform jersey to the competition site in the event the blood rule is applied.

Each team must bring two sets of jerseys of different colors. Home teams are listed first and will wear a light colored jersey. The away school will be listed second and will wear a dark colored jersey. The NCAA site representative will make the final decision if additional jerseys are not available.

During championship competition (regionals and finals), teams will not be permitted to change jerseys on the court. All uniform changing must be done in the locker room or out of site of the competition floor and spectator viewing areas.

An institution's official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, and towels) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2¼ square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square or parallelogram).

In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restriction.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2¼ square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies any entity other than the student-athlete's institution.

These restrictions apply to all apparel worn by student-athletes during the conduct of competition, which includes any pre-match or postmatch activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff.

Please note that those contracts between institutions and apparel manufacturers or distributors that include logo specifications may be honored, provided such contracts were in effect before August 11, 1998. Also, the logo restriction on student-athletes' apparel as set forth in Bylaw 12.5.3 shall apply to commercial logos on uniforms worn by band members, cheerleaders, dance team members and the institution's mascot during NCAA championship events.

Videotapes, Films and Still Photographs

[Reference: Bylaw 31.6.4.3 in the NCAA Division III Manual.]

Institutions are permitted to videotape championship competition by their teams or their individual student-athletes for archival, coaching or instructional purposes. Each participating institution is permitted to use one camera and may videotape only that portion of the competition in which it participates. The videotapes may not be used for any commercial purposes. An institutional representative shall contact the event coordinator at the host site to confirm the designated videotaping area.

Warm-Up

The match protocol is outlined in Appendix A.

Warm-up time will be a minimum of 45 minutes on the competition court, regardless if the first match runs late, unless both head coaches agree to use 30 minutes. However, the match will not begin before the scheduled time.

Web Site

Please refer to the NCAA Broadcast Manual policies and procedures that are available online at www.ncaasports.com/broadcast.

Appendix A

Sample Single Match Protocol

Match time 4 p.m.

Time Allotted	Actual Time	Protocol
41 minutes	3-3:41 p.m.	Court available for shared warm-up
	3:30 p.m.	Coin toss
4 minutes	3:41-3:45 p.m.	Visiting team court
4 minutes	3:45-3:49 p.m.	Home team court
5 minutes	3:49-3:54 p.m.	Visiting team court
5 minutes	3:54-3:59 p.m.	Home team court
1 minute	3:59-4 p.m.	Team huddle/announcements
	4 p.m.	National anthem/player introductions
		Match begins

Double Match Protocol

Match times 3:30 and 6 p.m.

FIRST MATCH

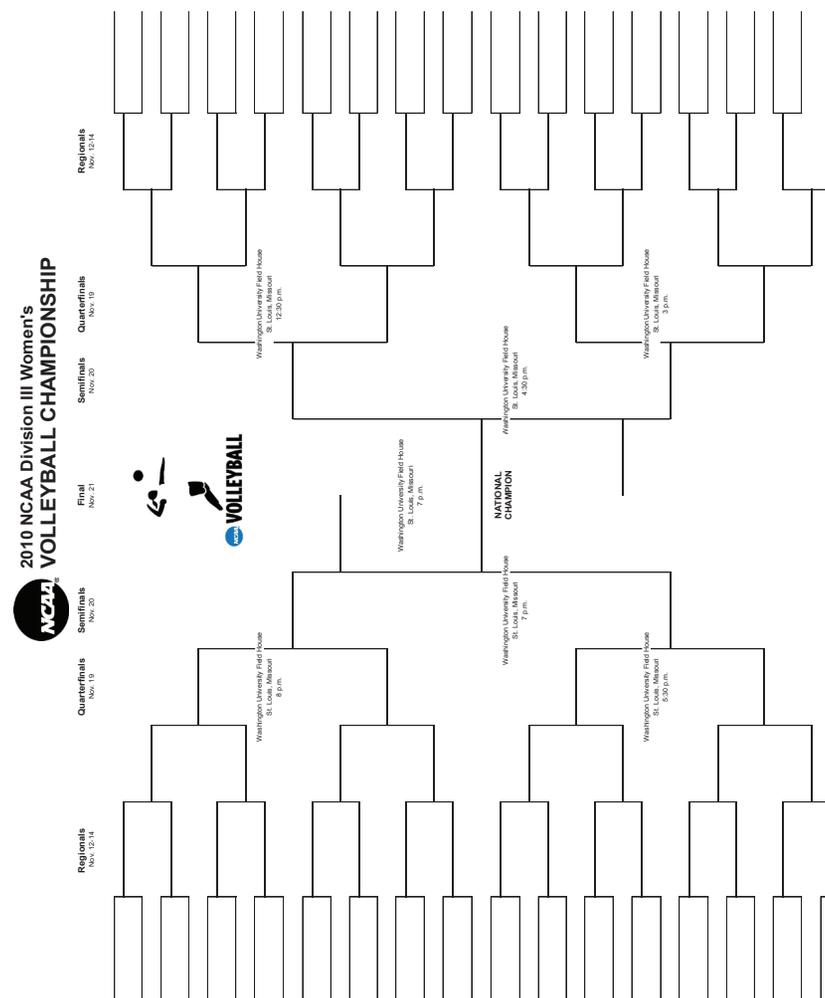
Time Allotted	Actual Time	Protocol
41 minutes	2:30-3:11 p.m.	Court available for shared warm-up
	3 p.m.	Coin toss
4 minutes	3:11-3:15 p.m.	Visiting team court
4 minutes	3:15-3:19 p.m.	Home team court
5 minutes	3:19-3:24 p.m.	Visiting team court
5 minutes	3:24-3:29 p.m.	Home team court
1 minute	3:29-3:30 p.m.	Team huddle/announcements
	3:30 p.m.	National anthem/player introductions
		Match begins

SECOND MATCH

Time Allotted	Actual Time	Protocol
41 minutes	5-5:41 p.m.	Court available for shared warm-up
	5:30 p.m.	Coin toss
4 minutes	5:41-5:45 p.m.	Visiting team court
4 minutes	5:45-5:49 p.m.	Home team court
5 minutes	5:49-5:54 p.m.	Visiting team court
5 minutes	5:54-5:59 p.m.	Home team court
1 minute	5:59-6 p.m.	Team huddle/announcements
	6 p.m.	Player introductions
		Match begins

Appendix B

Championship Bracket



Appendix C

Opening Ceremonies

For each match, the host institution should supply marshall music conducive to teams marching in.

1. Following completion of the match protocol, the parade of players and officials will take place as follows:
 - a. Line-up. Players, referees, the scorekeeper, the libero tracker and the line judges will leave the court through the players' entrance and line up as follows [Note: Coaches may remain at team bench]: the first referee, followed by the second referee, the alternate referee, the scorekeeper, the libero tracker and the line judges, the team that will play on the side of the net farthest from the entrance, and finally, the other team. It is suggested that teams line-up with the team captain(s) first followed by the rest of the team in numerical order by uniform number. The NCAA site representative should assist in staging the line-up and march.
 - b. March. To the accompaniment of marshall music, the referees, scorekeeper, libero tracker, line judges and players will enter in line. The referees and other officials will march along the outside of the court by the most direct route to a place in front of the referee's stand and face the court. The referees will pass under the net to a spot immediately beyond the net. The scorekeeper, libero tracker and line judges will not pass under the net, remaining on the "near" side of the net. The team going to the farthest side of the court will pass along the outside of the court opposite from the referees and line up on the back line facing the court with the captain(s) at the right back corner. The opposing team will go directly to the other back line and line up facing the court with the captain(s) at the right back corner.
2. The national anthem will be played prior to the first match each day, after the teams are on the court. All players, coaches and officials are introduced at this time.
3. After the introduction, the referee signals the team captains to come to the net and shake hands, followed immediately by the rest of the players. THERE WILL BE NO EXCHANGE OF TOKENS.
4. The floor is cleared and the starting players immediately return to the floor.
5. Play commences.

Appendix D

SAMPLE SCHEDULE OF EVENTS FOR EIGHT-TEAM TOURNAMENT

Thursday

55-minute practices only

Time	Event
1:00 - 1:55 p.m.	Practice – lower seed Match 1
2:00 - 2:55 p.m.	Practice – higher seed Match 1
3:00 - 3:55 p.m.	Practice – lower seed Match 2
4:00 - 4:55 p.m.	Practice – higher seed Match 2
5:00 - 5:55 p.m.	Practice – lower seed Match 3
6:00 - 6:55 p.m.	Practice – higher seed Match 3
7:00 - 7:55 p.m.	Practice – lower seed Match 4
8:00 - 8:55 p.m.	Practice – higher seed Match 4

A host institution must guarantee eight hours of closed practice time for competing teams. All practices must be on the competition floor. Practice times will assigned based on match times and travel schedules.

Friday

25-minute practices/four matches

There will be a minimum of 45 minutes of warm-up between matches. Matches will not start before the scheduled time.

Time	Event
7:00 - 7:25 a.m.	Practice – lower seed Match 1
7:30 - 7:55 a.m.	Practice – higher seed Match 1
8:00 - 8:25 a.m.	Practice – lower seed Match 2
8:30 - 8:55 a.m.	Practice – higher seed Match 2
9:00 - 9:25 a.m.	Practice – lower seed Match 3
9:30 - 9:55 a.m.	Practice – higher seed Match 3
10:00 - 10:25 a.m.	Practice – lower seed Match 4
10:30 - 10:55 a.m.	Practice – higher seed Match 4
10:55 - 11:30 a.m.	Court cleared and set up
11:30 a.m.	Gates open
11:45 a.m.	Clock start – Warm-up Match 1
12:30 p.m.	Match 1 – #3 vs. #6
3:00 p.m.	Match 2 – #2 vs. #7
5:30 p.m.	Match 3 – #4 vs. #5
8:00 p.m.	* Match 4 – #1 vs. #8

*Host institutions will compete in final match of the first day at regionals regardless of seed.

Saturday

55-minute practices/two matches

There will be a minimum of 45 minutes of warm-up between matches. Matches will not start before the scheduled time.

Time	Event
9:00 - 9:55 a.m.	Practice – winner Match 1
10:00 - 10:55 a.m.	Practice – winner Match 2
11:00 - 11:55 a.m.	Practice – winner Match 3
12:00 - 12:55 p.m.	Practice – winner Match 4
1:00 - 1:55 p.m.	Court cleared and set up
2:00 p.m.	Gates open
2:30 p.m.	Clock start – Warm-up Match 5
3:30 p.m.	Match 5 – winner Match 1 vs. winner Match 2
6:00 p.m.	Match 6 – winner Match 3 vs. winner Match 4

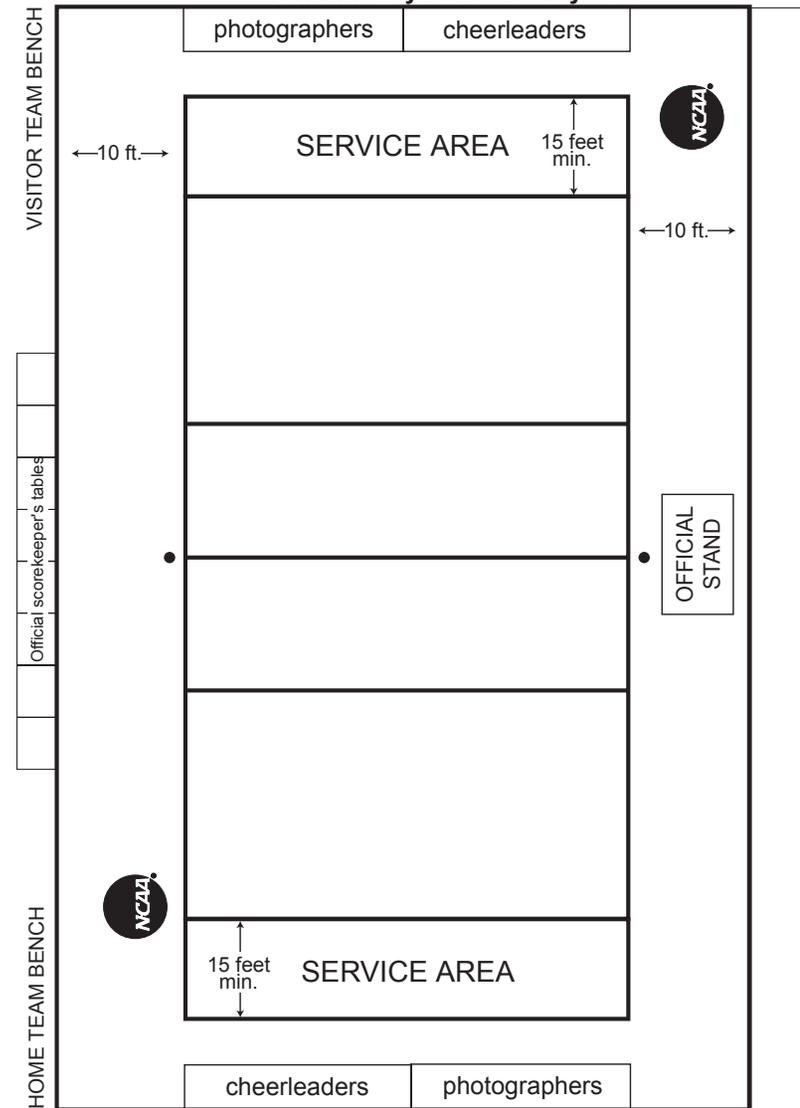
Sunday

55-minute practice/one match

Time	Event
10:00 - 10:55 a.m.	Practice – winner Match 5
11:00 - 11:55 a.m.	Practice – winner Match 6
3:00 p.m.	Gates open – Clock start – Warm-up Match 7
4:00 p.m.	Match 7 – winner Match 5 vs. winner Match 6

Appendix E

NCAA Volleyball Court Layout



Appendix F

Opponents' Average Winning Percentage (OWP) and
Opponents' Opponents' Average Winning Percentage (OOWP)
Calculation Explanation

Opponents' Average Winning Percentage (OWP). Take each opponent's regular won-lost percentage against other Division III teams (excluding the results against the team in question) and average the percentages.

To calculate: Team A's schedule is as follows:

Opponent	Record	vs Team A	Revised Record	Revised W-L Percentage
Team B	21-7	0-1	21-6	.7778
Team C	11-15	0-1	11-14	.4400
Team D	7-20	0-1	7-19	.2692
Team E	13-13	0-1	13-12	.5200
Team F	23-6	1-0	22-6	.7857
Total			74-56 (.5692)	.5585 (OWP)

Team A's Opponents' Average Winning Percentage = .5585

Opponents' Opponents' Average Winning Percentage (OOWP). The strength of each opponent's schedule is measured by computing the opponents' winning percentage for each opponent, then averaging the percentages. This recognizes the fact that two opponents with similar won-lost records may have played far different schedules (in terms of strength of opponents).

To calculate: Take the schedules of Teams B, C, D, E and F and perform the same calculation as above (OWP). It is important to note that the OOWP will support the OWP (i.e., if Teams A and B have the same OWP of .5692 and Team A has a OOWP of .6125 and Team B has a OOWP of .4567, it would indicate that team A has the stronger strength of schedule).

Appendix G

GEOGRAPHICAL REGIONS

4.13.1 Geographical Regions. For the purpose of representation on the Presidents Council and the Management Council (see Constitution 4.4 and 4.8), the Association shall be divided into geographical regions. (Revised: 1/9/96 effective 8/1/97)

4.13.1.1 Division III. The geographical regions are as follows: (Revised: 1/9/96 effective 8/1/97)

(a) Region 1—Connecticut, Delaware, District of Columbia, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, Rhode Island, Vermont; (Revised: 1/12/99)

(b) Region 2—New York, Pennsylvania; (Revised: 1/12/99)

(c) Region 3—Alabama, Arkansas, Florida, Georgia, Indiana, Kentucky, Louisiana, Michigan, Mississippi, North Carolina, Ohio, Puerto Rico, South Carolina, Tennessee, Virginia, West Virginia; and (Revised: 1/12/99)

(d) Region 4—Alaska, Arizona, California, Colorado, Hawaii, Idaho, Illinois, Iowa, Kansas, Minnesota, Missouri, Montana, Nebraska, Nevada, New Mexico, North Dakota, Oklahoma, Oregon, South Dakota, Texas, Utah, Washington, Wisconsin, Wyoming.

Appendix H

2010 NCAA DIVISION III WOMEN'S VOLLEYBALL POOLS

CENTRAL REGION

Pool A Conferences (5)	Institutions in AQ Conferences (38)	Pool B Independents (2)
Iowa Intercollegiate Athletic Conference (9)	Buena Vista University Central College (Iowa) Coe College Cornell College University of Dubuque Loras College Luther College Simpson College Wartburg College	Nebraska Wesleyan University North Central University ^ Spalding University (12-13)/St. Louis Intercollegiate Athletic Conference
Minnesota Intercollegiate Athletic Conference (12)	Augsburg College Bethel University (Minnesota) Carleton College Concordia College, Moorhead Gustavus Adolphus College Hamline University Macalester College College of St. Benedict St. Catherine University Saint Mary's University of Minnesota St. Olaf College University of St. Thomas (Minnesota)	
St. Louis Intercollegiate Athletic Conference (8)	Blackburn College Eureka College Fontbonne University Greenville College MacMurray College Principia College Webster University Westminster College (Missouri)	
University Athletic Association (1*)	Washington University (Missouri)	
Upper Midwest Conference (8)	Bethany Lutheran College Crown College (MN) Martin Luther College University of Minnesota, Morris Northland College Northwestern College Presentation College College of St. Scholastica	

* University Athletic Association is noted in Pool A in 6 regions.

^ Provisional

GREAT LAKES REGION

Pool A Conferences (7)	Institutions in AQ Conferences (49)	Pool B Independents (0)
Heartland Collegiate Athletic Conference (10)	Anderson University (Indiana) Bluffton University Defiance College Earlham College Franklin College Hanover College Manchester College College of Mount St. Joseph Rose-Hulman Institute of Technology Transylvania University	^ Geneva College (11-12)/Presidents' Athletic Conference
Michigan Intercollegiate Athletic Association (9)	Adrian College Albion College Alma College Calvin College Hope College Kalamazoo College Olivet College Saint Mary's College (Indiana) Trine University	
North Coast Athletic Conference (8)	Allegheny College Denison University Hiram College Kenyon College Oberlin College Ohio Wesleyan University Wittenberg University College of Wooster	
Ohio Athletic Conference (10)	Baldwin-Wallace College Capital University Heidelberg College John Carroll University Marietta College Mount Union Muskingum College Ohio Northern University Otterbein College Wilmington College (Ohio)	
Presidents' Athletic Conference (9)	Bethany College (West Virginia) Chatham University Grove City College Saint Vincent College Thiel College Thomas More College Washington and Jefferson College Waynesburg College Westminster College (Pennsylvania)	
Southern Collegiate Athletic Conference (2#)	Centre College DePauw University	
University Athletic Association (1*)	Case Western Reserve University	

Southern Collegiate Athletic Conference is noted in Pool A in 3 regions.

* University Athletic Association is noted in Pool A in 6 regions.

^ Provisional

MID ATLANTIC REGION		
Pool A Conferences (9)	Institutions in AQ Conferences (67)	Pool B Independents (1)
Allegheny Mountain Collegiate Conference (9+)	Frostburg State University Hilbert College La Roche College Medaille College Mount Aloysius College Penn State University, Altoona Pennsylvania State University, Erie, the Behrend College University of Pittsburgh, Bradford University of Pittsburgh, Greensburg	Lancaster Bible College ^ Franciscan University of Steubenville (11-12)/AMCC ^ Penn State University, Abington (13-14)/North Eastern Athletic Conference
Capital Athletic Conference Inc. (8)	Hood College University of Mary Washington Marymount University (Virginia) Salisbury University St. Mary's College of Maryland Stevenson University Wesley College York College (Pennsylvania)	
Centennial Conference (11)	Bryn Mawr College Dickinson College Franklin & Marshall College Gettysburg College Haverford College Johns Hopkins University McDaniel College Muhlenberg College Swarthmore College Ursinus College Washington College (Maryland)	
Colonial States Athletic Conference (12)	Baptist Bible College Cabrin College Cedar Crest College Centenary (New Jersey) Gwynedd-Mercy College Immaculata University Keystone College Marywood University Neumann College College of Notre Dame (Maryland) Philadelphia Bible College Rosemont College	
Commonwealth Conference (8)	Albright College Alvernia College Arcadia University Elizabethtown College Lebanon Valley College Lycoming College Messiah College Widener University	
Freedom Conference (8)	Delaware Valley College DeSales University Eastern University Fairleigh Dickinson University, Florham King's College (Pennsylvania) Manhattanville College Misericordia University Wilkes University	
Landmark Conference (7)	Catholic University Goucher College Juniata College Moravian College University of Scranton Susquehanna University U.S. Merchant Marine Academy	
North Eastern Athletic Conference (3@)	Gallaudet University Penn State Berks College Penn State Harrisburg	
University Athletic Association (1*)	Carnegie Mellon University	

^ Provisional
@ North Eastern Athletic Conference is noted in Pool A in 3 regions.
* University Athletic Association is noted in Pool A in 6 regions.
+ Allegheny Mountain Collegiate Conference is noted in Pool A in 2 regions.

MIDWEST REGION		
Pool A Conferences (5)	Institutions in Conferences (41)	Pool B Independents (2)
College Conference of Illinois & Wisconsin (8)	Augustana College (Illinois) Carthage College Elmhurst College Illinois Wesleyan University Millikin University North Central College North Park University Wheaton College (Illinois)	Finlandia University Mount Mary College
Midwest Conference (10)	Beloit College Carroll College (Wisconsin) Grimm College Illinois College Knox College Lake Forest College Lawrence University Monmouth College (Illinois) Ripon College St. Norbert College	
Northern Athletics Conference (13)	Alverno College Aurora University Benedictine University (Illinois) Concordia University Chicago Concordia University (Wisconsin) Dominican University (Illinois) Edgewood College Lakeland College Maranatha Baptist Bible College Marian University (Wisconsin) Milwaukee School of Engineering Rockford College Wisconsin Lutheran College	
University Athletic Association (1*)	University of Chicago	
Wisconsin Interscholastic Athletic Conference (9)	University of Wisconsin, Eau Claire University of Wisconsin, La Crosse University of Wisconsin, Oshkosh University of Wisconsin, Platteville University of Wisconsin, River Falls University of Wisconsin, Stevens Point University of Wisconsin, Stout University of Wisconsin, Superior University of Wisconsin, Whitewater	

* University Athletic Association is noted in Pool A in 6 regions.

NEW ENGLAND REGION

Pool A Conferences (9)	Institutions in Conferences (76)	Pool B Independents (2)
Commonwealth Coast Conference (11)	Anna Maria College Colby-Sawyer College Eastern Nazarene College Endicott College Gordon College University of New England Regis College (Massachusetts) Roger Williams University Salve Regina University Wentworth Institute of Technology Western New England College	Curry College University of Maine at Presque Isle
Great Northeast Athletic Conference (13)	Albertus Magnus College Emerson College Emmanuel College (Massachusetts) Johnson and Wales University Lasell College Mount Ida College Norwich University Pine Manor College Rivier College Simmons College St. Joseph College (Connecticut) Saint Joseph's College (Maine) Suffolk University	
Little East Conference (8)	Eastern Connecticut State University Keene State College University of Massachusetts, Boston University of Massachusetts, Dartmouth Plymouth State University Rhode Island College University of Southern Maine Western Connecticut State University	
Massachusetts State College Athletic Conference (7)	Bridgewater State University Framingham State University Massachusetts College of Liberal Arts Massachusetts Maritime Academy Salem State University Westfield State University Worcester State University	
New England Collegiate Conference (8)	Bay Path College Becker College Daniel Webster College Elms College Lesley University Mitchell College Newbury College Southern Vermont College	
New England Small College Athletic Conference (11)	Amherst College Bates College Bowdoin College Colby College Connecticut College Hamilton College Middlebury College Trinity College (Connecticut) Tufts University Wesleyan University (Connecticut) Williams College	
New England Women's & Men's Athletic Conference (10)	Babson College Clark University (Massachusetts) Massachusetts Institute of Technology Mount Holyoke College Smith College Springfield College U.S. Coast Guard Academy Wellesley College Wheaton College (Massachusetts) Worcester Polytechnic Institute	

North Atlantic Conference (7)	Castleton State College Green Mountain College Husson College Johnson State College Lyndon State College Maine Maritime Academy University of Maine, Farmington	
University Athletic Association (1*)	Brandeis University	

* University Athletic Association is noted in Pool A in 6 regions.

^ Provisional

NEW YORK REGION

Pool A Conferences (8)	Institutions in Conferences (56)	Pool B Independents (7)
Allegheny Mountain Collegiate Conference (1+)	D'Youville College	Liberty League (5) Clarkson University Skidmore College
City University of New York Athletic Conference (10)	Baruch College Brooklyn College City College of New York Hunter College John Jay College of Criminal Justice Lehman College, City University of New York Medgar Evers College New York City College of Technology College of Staten Island York College (New York)	St. Lawrence University Union College (New York) Vassar College College of New Rochelle Yeshiva University ^ State University of New York at Cobleskill (12-13)/ North Eastern Athletic Conference ^ St. Joseph's College, Brooklyn (11-12)
Empire 8 (9)	Alfred University Elmira College Hartwick College Ithaca College Nazareth College Rochester Institute of Technology St. John Fisher College Stevens Institute of Technology Utica College	
New Jersey Athletic Conference (9)	Kean University Montclair State University New Jersey City University Ramapo College Richard Stockton College of New Jersey Rowan University Rutgers, The State University of New Jersey, Camden Rutgers, The State University of New Jersey, Newark William Paterson University of New Jersey	
North Eastern Athletic Conference (5)	Cazenovia College College of Saint Elizabeth Keuka College Morrisville State College State University of New York Institute of Technology	
Skyline Conference (10)	Bard College State University of New York at Farmingdale State University of New York Maritime College Mount Saint Mary College (New York) College of Mount St. Vincent State University College at Old Westbury Polytechnic University (New York) Purchase College, State University of New York The Sage Colleges St. Joseph's College (Long Island)	
State University of New York Athletic Conference (10)	College of Brockport, State University of New York Buffalo State College State University College at Cortland State University College at Fredonia State University College at Geneseo State University College at New Paltz State University College at Oneonta State University of New York at Oswego Plattsburgh State University of New York State University College at Potsdam	
University Athletic Association (2*)	New York University University of Rochester	

+ Allegheny Mountain Collegiate Conference is noted in Pool A in 2 regions.

@ North Eastern Athletic Conference is noted in Pool A in 3 regions.

* University Athletic Association is noted in Pool A in 6 regions.

^ Provisional

SOUTH REGION

Pool A Conferences (7)	Institutions in Conferences (53)	Pool B Independents (2)
American Southwest Conference (13)	Concordia University Texas East Texas Baptist University Hardin-Simmons University Howard Payne University LeTourneau University University of Mary Hardin-Baylor McMurry University Mississippi College Schreiner University Sul Ross State University Texas Lutheran University University of Texas at Dallas University of Texas at Tyler	Rust College Trinity College (District of Columbia) ^ Berry College (13-14) ^ Covenant College (13-14) Reclassifying into DIII Birmingham-Southern College (SCAC) (11-12)
Great South Athletic Conference (8)	Agnes Scott College Huntingdon College La Grange College Maryville College (Tennessee) Piedmont College Salem College Spelman College Wesleyan College (Georgia)	
North Eastern Athletic Conference (1)	University of Dallas	
Old Dominion Athletic Conference (12)	Bridgewater College (Virginia) Eastern Mennonite University Emory and Henry College Guilford College Hollins University Lynchburg College Randolph College Randolph-Macon College Roanoke College Sweet Briar College Virginia Wesleyan College Washington and Lee University	
Southern Collegiate Athletic Conference (8#)	Austin College Hendrix College Millsaps College Oglethorpe University Rhodes College University of the South Southwestern University (Texas) Trinity University (Texas)	
USA South Athletic Conference (10)	Averett University Christopher Newport University Ferrum College Greensboro College Mary Baldwin College Meredith College Methodist University North Carolina Wesleyan College Peace College Shenandoah University	
University Athletic Association (1*)	Emory University	

@ North Eastern Athletic Conference is noted in Pool A in 3 regions.

Southern Collegiate Athletic Conference is noted in Pool A in 3 regions.

* University Athletic Association is noted in Pool A in 6 regions.

^ Provisional

WEST REGION

Pool A Conferences (3)	Institutions in Conferences (18)	Pool B Independents (3)
Northwest Conference (9)	George Fox University Lewis & Clark College Linfield College Pacific Lutheran University Pacific University (Oregon) University of Puget South Whitman College Whitworth University Willamette University	University of California, Santa Cruz Chapman University Mills College (NAIA)
Southern California Intercollegiate Athletic Conference (8)	California Institute of Technology California Lutheran University Claremont McKenna-Harvey Mudd-Scripps Colleges University of La Verne Occidental College Pomona-Pitzer Colleges University of Redlands Whittier College	
Southern Collegiate Athletic Conference (1#)	Colorado College	

Southern Collegiate Athletic Conference is noted in Pool A in 3 regions.

NCAA DIVISION III WOMEN'S VOLLEYBALL
2010 AUTOMATIC QUALIFYING CONFERENCES

Allegheny Mountain Collegiate Conference
American Southwest Conference
Capital Athletic Conference
Centennial Conference
City University of New York Athletic Conference
College Conference of Illinois & Wisconsin
Colonial States Athletic Conference
Commonwealth Coast Conference
Commonwealth Conference
Empire 8
Freedom Conference
Great Northeast Athletic Conference
Great South Athletic Conference
Heartland Collegiate Athletic Conference
Iowa Intercollegiate Athletic Conference
Landmark Conference
Little East Conference
Massachusetts State College Athletic Conference
Michigan Intercollegiate Athletic Association
Midwest Conference
Minnesota Intercollegiate Athletic Conference
New England Collegiate Conference
New England Small College Athletic Conference
New England Women's and Men's Athletics Conference
New Jersey Athletic Conference
North Atlantic Conference
North Coast Athletic Conference
North Eastern Athletic Conference
Northern Athletics Conference
Northwest Conference
Ohio Athletic Conference
Old Dominion Athletic Conference
Presidents' Athletic Conference
Skyline Conference
Southern California Intercollegiate Athletic Conference
Southern Collegiate Athletic Conference
St. Louis Intercollegiate Athletic Conference
State University of New York Athletic Conference
University Athletic Association
Upper Midwest Conference
USA South Athletic Conference
Wisconsin Intercollegiate Athletic Conference

Championship Field: 63 teams

Pool A 42 Berths (Automatic qualifiers)

Pool B 2 Berths (Independents)

Pool C 19 Berths (Non-selects from Pools A and B)

NCAA/9/16/2010/ndo